



**CITY OF CORONA
TRAILS MASTER PLAN
REQUEST FOR PROPOSALS (RFP) 18-004SB
ADDENDUM No. 1**

Administrative Services Department
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Corona CA 92882

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Addendum No. 1 to RFP 18-004SB issued to clarify sections of the RFP and respond to the “Requests for Information” as submitted by potential consultants.

All provisions to this Addendum No. 1 are hereby incorporated by reference into the subject RFP 18-004SB. Proposers shall account for all provisions pursuant to this Addendum No. 1 in submitting their proposals. Each proposer shall acknowledge receipt of this Addendum in the space provided herein.

Question No. 1:

Are there any other jurisdictions other than the City of Corona that have approval over this project?

City response No. 1:

The trails master plan is a local plan for the city to identify trail locations and access points from areas within the city. The city does not have the authority to plan trails outside its boundary, but potential trail locations can be identified on the plan. However, the plan would acknowledge that trails beyond the city’s boundary would require approval from the affected government agency. Therefore, the city would have sole approval of the trails master plan.

Question No. 2:

What is the anticipated Environmental Clearance (CEQA/NEPA) for the project?

City response No. 2:

As discussed in the scope of work, city staff would take the lead on the CEQA document. The trails master plan would identify trail locations and access points, but the city is not proposing to physically create those trails.

Question No. 3:

Should the price form be submitted along with the technical proposal in one document or should the price form be submitted in a separate sealed envelope?

City response No. 3:

The price form document is not required to be submitted in a separate sealed envelope.

City Clarification No. 1:

The City received requests from several proposers on the organization of the proposal submittal. Here is a checklist that may assist in the preparation of the proposal.

Proposal Checklist

- Cover Letter (Presentation)
- Technical Proposal
- Non-Collusion Declaration
- Acknowledgment of the Terms and Conditions of the City of Corona Professional Services Agreement
- Price Form
- Appendices

Should you have any additional questions or concerns, I can be reached at (951) 736-2369.

Thank you,

Scott Briggs
Purchasing Specialist V